

INTERNATIONAL JOURNAL FOR BUSINESS LAW STUDIES

CODE OF CONDUCT

- ✚ Editors will ensure that all the manuscripts are reviewed according to the allotment of the manuscripts by the Editors-in-Chief.
- ✚ Editors will adopt processes that encourage accuracy, completeness and clarity of research reporting including technical editing and the use of appropriate guidelines and checklists.
- ✚ Editors' decisions to accept or reject a paper for publication should be based on the paper's importance, originality and clarity, and the study's validity and its relevance to the remit of the journal. Editors will not reverse decisions to accept submissions unless serious problems are identified with the submission.
- ✚ Editors will take all reasonable steps to ensure the quality and authenticity of the material they publish, recognizing that journals and sections within journals will have different aims and standards.
- ✚ Editors will obey laws on confidentiality in their own jurisdiction. It is therefore almost always necessary to obtain written informed consent for publication from people who might recognize themselves or be identified by others (e.g. from case reports or photographs). It may be possible to publish individual information without explicit consent if public interest considerations outweigh possible harms, it is impossible to obtain consent and a reasonable individual would be unlikely to object to publication if he has followed all the guidelines laid down by the journal for submitting the manuscript for review.
- ✚ Editors will have a duty to act if they suspect misconduct or if an allegation of misconduct is brought to them. This duty extends to both published and unpublished papers. They will not simply reject papers that raise concerns about possible misconduct. They are ethically obliged to pursue alleged cases. They will make all reasonable efforts to ensure that a proper investigation into alleged misconduct is conducted; if this does not happen, editors should make all reasonable attempts to persist in obtaining a resolution to the problem.
- ✚ Editors will encourage ethical research.
- ✚ Editors will respond promptly to complaints and provide a mechanism to resolve complainants in reasonable time bound manner.

INTERNATIONAL JOURNAL FOR BUSINESS LAW STUDIES

- ✦ The editors shall also give their comments on the manuscripts which they are rejecting as to why the manuscript has been rejected so that the author shall benefit from the knowledge and experience and the expertise of the editors.
- ✦ The editors shall abide by the roles and responsibilities set out for them by the Founders of the journal and shall clarify any doubts whatsoever before commencing work for the upcoming issue of the journal. If the work has already started, then apart from the doubts related to the review process itself, all others shall be reserved till the time that issue is published.
- ✦ The task of the Editor-in-Chief is only to manage the editorial board and help the board in their first stage of review so that the burden on the Senior Editors is reduced. The final decision related to the manuscript is to be given by the Senior Editors and those accepted manuscripts shall only be rejected by the Editors-in-Chief if some issues which are not related to the content and allied issues arises.
- ✦ The Board of Editors shall take full responsibility of the review process but they shall not be held liable for any issues arising out of the content of the manuscripts, in which there has been no contribution by the board.
- ✦ The comments and feedback given by the Board of Editors shall remain confidential and shall only be conveyed to the author of that particular manuscript on the discretion of the Journal.
- ✦ In case of any dispute, the final discretion shall lie with the Editor-in-Chief